



Agenda for the Common Council Meeting
Monday, January 6, 2020 7:00 p.m.
Council Chambers of City Hall, 505 Third Street

(Click on agenda items highlighted in blue to access documents related to that item)

1. Call to Order and Pledge of Allegiance

2. Clerk's Roll Call

3. Presentations

A. [Mentor Proclamation](#)

4. Public Hearings

A. [Public hearing for an amendment to Municipal Code Chapter 255, Zoning, to include development information meetings.](#)

B. [Discussion and possible action on Ordinance 01-20 to amend Municipal Code Chapter 255, Zoning, to include development information meetings.](#)

5. Comments and Suggestions from Citizens Present

Comments are limited to five (5) minutes; must address items not listed on the agenda; are limited to issues that have an impact of the City of Hudson, and that the Common Council may address at a future meeting and must not include endorsements of any candidates or other electioneering. An exception to the five (5) minute limit may be made at the discretion of the Mayor. As presiding officer, the Mayor, may allow public comment on agenda items during discussion by the Common Council following a motion and a second being made on said agenda item. The Mayor may place time limits on individual comments as he or she deems necessary.

6. Discussion and Possible Action on Consent Agenda Items

All items listed under the consent agenda will be approved as one motion. There will be no separate discussion of these items. If further discussion is desired by the council members or by the public, the item may be removed from the consent agenda and considered separately.

A. [Approve the meeting minutes from the December 16, 2019 Regular Council meeting.](#)

B. [Approve the Claims in the amount of \\$1,843,876.24](#)

C. [Approve Animal Humane Society Impound Housing Services Annual Renewal](#)

D. [Approve the Secondhand Jewelry license for Kudos.](#)

7. Unfinished Business

A.

8. New Business

A. [Approve the Hudson Booster's purchase and installation of four scoreboards at Grandview Park](#)

- B. Approve the Hudson Rotary River Dunk event at Lakefront Park on Saturday, February 15, 2020.
- C. Approve the appointment of a City Clerk

9. Communications and Recommendation of the Mayor

10. Communications and Items for Future Agendas

- A. Common Council members
- B. City Attorney and/or City Staff

11. Adjournment

Rich O'Connor, Mayor

Posted in City Hall lobbies, Hudson Area Public Library lobby and emailed to Hudson Star Observer on January 3, 2019.

Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, ext. 140.

Proclamation

WHEREAS, Every Child Deserves to Achieve Success in Life; and

WHEREAS, Mentoring Through Big Brothers Big Sisters of Northwestern Wisconsin Provides Children Facing Adversity With Strong and Enduring, Professionally Supported Relationships That Change Their Lives for the Better, Forever; and

WHEREAS, Children with a Mentor Set Higher Goals for Themselves; and

WHEREAS, Children with a Mentor are Less Likely to Use Drugs and Alcohol and

WHEREAS, Children with a Mentor are More Likely to Reach Higher Levels of Education; and

WHEREAS, Each Year, Hundreds of Caring Adults Volunteer Their Time to Better the Lives of Children in our Community as Mentors; and

WHEREAS, 2020 Marks the 19TH Year Celebrating January as National Mentoring Month; and

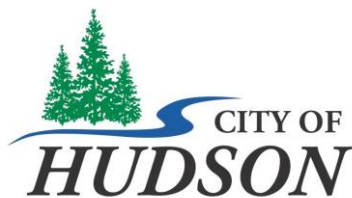
NOW, THEREFORE, I, Rich O'Connor, Mayor of the City of Hudson, on behalf of the entire City Council and the citizens of Hudson, do hereby proclaim January 30, 2020 as

Big Brothers Big Sisters 'Thank Your Mentor' Day

and urge everyone in Hudson to thank their mentors and those who made a positive impact on them while growing up.

Rich O'Connor, Mayor
Hudson, Wisconsin

Dated,
January 6, 2020



505 Third Street
Hudson, Wisconsin 54016-1694
FAX: (715)386-3385
www.hudsonwi.gov

Mike Johnson
Community Development Director
mjohnson@hudsonwi.gov
(715)386-4776, ext. 166

Tiffany Weiss
Associate City Planner
tweiss@hudsonwi.gov
(715)386-4776, ext. 161

Emily Boles
Administrative Assistant
eboles@hudsonwi.gov
(715)386-4776, ext. 116

**NOTICE OF PUBLIC HEARING
COMMON COUNCIL, CITY OF HUDSON, WISCONSIN**

NOTICE IS HEREBY GIVEN, that the City of Hudson Common Council will conduct a public hearing on Monday, January 6, 2020 7:00 p.m., at the City Hall Council Chambers, 505 Third Street, Hudson, Wisconsin to invite public comment regarding a proposed amendment to the City of Hudson Municipal Code, Chapter 255, Zoning. The purpose of the proposed amendment is to include requirements for applicants to hold neighborhood meetings prior to zoning and development applications. The development information meetings would provide an opportunity for additional public input prior to application submittal.

A full text copy of the proposed amendments to the Municipal Code may be obtained from or reviewed at the Community Development Department, City Hall, 505 Third Street, Hudson, WI 54016. Questions or comments regarding the hearing or proposed amendments may be forwarded to Community Development Director, Mike Johnson, at 715-386-4776.

Dated this 21st day of November 21, 2019
Emily Boles, Administrative Assistant

Publish Class II notice, December 12 & 19, 2019 in *Star-Observer*; send affidavit of publication

Forwarded to Star-Observer, 11-21-19,
Posted in city hall lobbies, 12-3-19

cc: Mike Johnson, Community Development Director
Rich O'Connor, City Mayor
Aaron Reeves, City Administrator
Cathy Munkittrick, City Attorney



505 Third Street
Hudson, Wisconsin 54016
ph: (715)-386-4765 fx: (715)386-3385
www.hudsonwi.gov

TO: Common Council

FROM: Plan Commission

DATE: 6 January 2020

SUBJECT: Public hearing for an amendment to Municipal Code Chapter 255, Zoning, to include development information meetings.

Discussion and possible action on Ordinance 01-20 to amend Municipal Code Chapter 255, Zoning, to include development information meetings.

BACKGROUND:

The proposed zoning code amendment would require applicants to hold a neighborhood meeting prior to submission of applications for:

- Zoning map amendments
- Future land use map amendments
- Conditional use permits
- Development plans within or extending the Downtown Overlay District

The development information meetings would provide an opportunity for additional public input prior to zoning and downtown development applications. The meetings will be organized and led by the applicant.

PLAN COMMISSION RECOMMENDATION:

Recommend approval of the proposed code.

ACTION REQUESTED:

Approve Ordinance 01-20 to amend Municipal Code Chapter 255, Zoning, to include development information meetings.

ATTACHMENTS:

Ordinance for Development Information Meetings

Prepared by: Emily Boles, Administrative Assistant
Through: Mike Johnson, AICP, Community Development Director

ORDINANCE NO. 01-20

AN ORDINANCE AMENDING THE CITY OF HUDSON MUNICIPAL CODE, CHAPTER 255

WHEREAS, the City of Hudson is desirous of providing opportunity for additional public input in zoning and development applications;

WHEREAS, the Hudson City Code, does not currently require Development Informational Meetings;

THE COMMON COUNCIL OF THE CITY OF HUDSON HEREBY ORDAINS AS FOLLOWS:

CHAPTER 255. ZONING

ARTICLE V. PERMITS, AMENDMENTS, APPEALS AND VARIANCES

§255-86.1 DEVELOPMENT INFORMATIONAL MEETINGS:

- A. **Development Informational Meetings Required.** Prior to the submission of an application for zoning map amendments, future land use map amendments, conditional use permits, and development plans in the Downtown Overlay District, the applicant shall hold a Development Informational Meeting. Multiple applications reviewed concurrently by the Council require a single Development Informational Meeting.
- B. **Location and Notice.** The Community Development Department shall provide a mailed postcard notice of the Development Informational Meeting at least ten (10) calendar days prior to the meeting. The Community Development Department shall be notified of the time and location of the Development Informational Meeting at least five (5) business days prior to the deadline for mailing notices that conform to the timelines required by this Ordinance. Development informational Meetings shall not be scheduled to conflict with regularly scheduled Plan Commission or City Council meetings. Development Informational Meetings shall not be scheduled on federal holidays, including a public election day. City staff may attend such meetings to gather information and to highlight relevant requirements of this ordinance as needed, but shall not organize or control the meeting. City staff shall not present, evaluate or approve development proposals at Development Informational Meetings. An application for development outlined in Subsection B shall include a written summary stating the time and location of the meeting, the number of attendees and the topics discussed.
- C. **Timing of Meeting.** The Development Informational Meeting shall be held no more than thirty (30) days prior to the submission of a development application outlined in Subsection A.
- D. **Fees.** The applicant shall be responsible for all mailing of notice costs.

SECTION 2: SEVERABILITY. If a court of competent jurisdiction determines any section, clause, provision or portion of this ordinance to be unconstitutional or invalid for any reason, the remainder of this ordinance shall not be affected thereby.

SECTION 3: EFFECTIVE DATE. This ordinance shall become effective upon adoption by the Common Council and publication as provided by law.

Adopted this _____ day of _____, 2020.

APPROVED:

Rich O'Connor, Mayor

ATTEST:

Aaron Reeves, City Administrator and Acting City Clerk

First Reading: _____

Date Adopted: _____

Date Published: _____; send affidavit of publication



Agenda for the Common Council Meeting
Monday, December 16, 2019 7:00 p.m.
Council Chambers of City Hall, 505 Third Street

UNAPPROVED

The Common Council meeting was called to order by Mayor Rich O'Connor at 7:00 p.m. and led those present in the Pledge of Allegiance.

COUNCIL MEMBERS PRESENT: Mayor Rich O'Connor, Randy Morrisette II, Bill Alms, Paul Deziel, Jim Webber, Joyce Hall and Sarah Atkins Hoggatt.

COUNCIL MEMBERS ABSENT: All present.

STAFF MEMBERS PRESENT: Mike Johnson, Alison Egger, Scott St. Martin.

OTHERS PRESENT: Angela Popenhagen and Katie Anibas.

PRESENTATIONS: None.

CONSENT AGENDA

- A. Approve the meeting minutes from the December 2, 2019 Regular Council meeting.
- B. Approve the Claims in the amount of \$ \$313,507.81.
- C. Approve the regular operator license applications as listed on the issue sheet.
- D. Approve the Election Inspectors for the 2020-2021 term.
- E. Approve the Municipal Board of Absentee Canvassers for the 2020-2021 term.
- F. Approve the Municipal Board of Canvassers for the 2020-2021 term.
- G. Approve Secondhand Jewelry License applications.
- H. Place on file the November 12, 2019 Public Utilities Commission meeting minutes.
- I. Approve a fence easement agreement for 48 Loughney Bay – Katie Arnold
- J. Approve a final master development plan conditional use permit for a planned commercial development (PCD) at St. Croix County tax parcel 236-2001-02-050 – Hanson Bros. XII LLC
- K. Approve final development plans for Cambridge Senior Living located on part of St. Croix County tax parcel 236-2001-02-050 – Hudson Capital Partners
- L. Approve final development plans for Paws and Claws Pet Resort Expansion at 2300 Jack Breault Drive – Paws and Claws Pet Resort
- M. Approve setting a public hearing date of January 20, 2020 for an amendment to Municipal Code, Chapter 255-75.2, Breweries, brewpubs, wineries and distilleries.
- N. Approve setting a public hearing date of January 20, 2020 for an amendment to Municipal Code, Chapter 255, Zoning, to include Short-Term Home Rentals and an amendment to Municipal Code, Chapter 140, Housing Standards, to update the definition and requirements for Rooming Houses.

- O. Approve the purchase of a 2020 Chevy Colorado for the Building Inspector in the amount of \$28,045.00.
- P. Approve the updated City of Hudson Emergency Operating Procedures manual
- Q. Request the use of \$7,500 in contingency fund for the purchase of 100 tons of road salt.
- R. Reallocation of Vehicle Capital Improvement funds in the amount of \$14,189.02 for the repairs to the 2007 Mack Truck.

Alderperson Webber pulled items J and K from the consent agenda.

Alderperson Deziel pulled item P from the consent agenda.

Motion by Morrisette, second by Deziel to approve the remaining consent agenda items.

Roll Call Vote: All Ayes (6) Motion carried.

Item J – Webber concerned about pedestrian traffic and pathways. Mike Johnson discussed the concepts which include a 5 foot sidewalk on the north side of Ward Ave extension and ultimately connecting to Annabelle Way. The Developer, Angela Popenhagen, of Stevens Engineers discussed the plan for a 5 foot sidewalk proposed and can consider a paved trail north of the roundabout on Annabelle. Mike Johnson noted it could be added as a condition to the conditional use permit.

Paul Deziel looking for a recommendation from the planning commission for that development.

Mike Johnson added that the plan commission has reviewed and approved all of the items.

Motion by Webber, second by Morrisette to approve item J with the conditions.

All ayes (6). Motion carried.

Item K – Webber looking for more description on the Cambridge Senior Living Complex.

Katie Anibas from HDCA Group discussed the concept. Cambridge brings the home environment with more medical care than an assisted living center. Physician rounding with the local hospitals with 24 hour access to nursing care if needed. The level of care ranges from independent living to crisis care to hospice services. Senior playground equipment will be available for all of the community to enjoy. Private pay and Medicaid will be accepted. An assessment will be made on the needs of each individual.

Motion by Webber, second by Atkins Hoggatt to approve item K.

All ayes (6). Motion carried.

Item P: Deziel discussed concerns regarding the school district and their ability to get information out quickly to parents and relying on the school district to be part of the plan. Scott St. Martin discussed it would be a good piece to add and he can review it with the County Emergency Manager. St. Martin described this is a document that will get updated mid-year in 2020 as this is a document that does change and evolve. Deziel suggested including the YMCA could be a great community resource to add to the list. Deziel also discussed concerns regarding hazardous material components and the overall question would be that we are in the Northwest Task Force area for the state of Wisconsin but would we also consider using resources from Minnesota if they were closer. St. Martin discussed the county to county mutual aid agreement with Washington County. Options would be assessed with mutual aid needs.

Motion by Morrisette, second by Deziel to approve Item P.

All ayes (6). Motion carried.

Communications and Recommendations of the Mayor: Mayor O'Connor wished everyone a happy holiday season.

Adjournment:

Motion by Deziel, second by Atkins Hoggatt to adjourn.

All ayes (6). Motion carried. Meeting adjourned at 7:22 p.m.

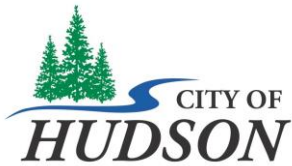
ATTEST: Karen Duchow, Deputy Clerk _____

I hereby certify that the Deputy Clerk has submitted the foregoing minutes to me and hereby by my signature approve said minutes and all acts of the Common Council as set forth therein.

APPROVED:

Rich O'Connor, Mayor _____

Date approved by Council _____2020



SUBMITTED TO: Finance Committee
DATE: January 6, 2020
SUBMITTED BY: Kathy Edwards, Accountant

COUNCIL CLAIMS - January 6, 2020				
Fund		A/P Amounts	P/R Amounts	Totals
100	General	646,489.70	141,749.22	788,238.92
290	Police Donations	219.84		219.84
415	Tid 1-5	2,500.00		2,500.00
416	Tid 1-6	8,174.55		8,174.55
450	Capital Projects	3,699.14		3,699.14
451	2017 & 2018 Cap Projects	6,634.00		6,634.00
452	2019 & 2020 Cap Projects	1,026,003.75		1,026,003.75
620	Parking	3,048.92	2,098.26	5,147.18
630	Ambulance	743.88	753.19	1,497.07
640	Storm Sewer	1,217.38	544.41	1,761.79
	Totals	\$1,698,731.16	\$145,145.08	\$1,843,876.24



SUBMITTED TO: Honorable Mayor and City Council

DATE: January 6, 2020

SUBMITTED BY: Aaron S. Reeves, City Administrator *AK*

REGARDING: Animal Humane Society Impound Housing Services Annual Renewal

BACKGROUND:

The City has contracted with the Animal Humane Society for a number of years to house our lost and stray animals. The 2020 renewal contains a 3% fee increase which is in the 2020 budget.

STAFF RECOMMENDATION:

A motion to approve the 2020 Letter of Understanding for Impound Housing Services with the Animal Humane Society.



November 12, 2019

City of Hudson
505 3rd Street
Hudson, WI 54016

Dear Municipal Administrator,

As you know, Animal Humane Society partners with local cities to improve the lives and welfare of animals as well as the impact they have on people in our community. We look forward to continuing our partnership with you in 2020.

To align our fees with our costs, there is a small 3% increase to our fees. When animals are returned to their owners through our facility, we will charge a \$22 admin fee to the municipality. We will charge \$196 for dogs and cats that remain in our care and are not returned to their owner. We will charge \$46 for critters and other small companion animals. These costs cover their housing, feeding, vaccination, and other veterinary care.

Two copies of your 2020 contract are enclosed. We work with several municipalities, and to be able to have one formalized contract, we have updated language around species we can house, "other fees" like quarantines, and our liability and insurance levels. While it will look different to some of you, we anticipate no operational changes from the services we have provided before.

If you have any questions about the program in general, please feel free to contact me at the email or phone number below. If you have any questions about specific billing issues or animals, please contact Brian Munro, our site manager in Woodbury. The contracts have already been signed by Janelle Dixon, our CEO. Please sign both copies of the contract and return one of them to the address below.

We appreciate your partnership as we seek to serve both the people and animals of our communities.

Sincerely,

Graham Brayshaw, DVM
Director of Animal Services, Animal Humane Society
gbrayshaw@animalhumanesociety.org
(763) 489-2224

Animal Humane Society, Woodbury
c/o Brian Munro, Site Manager
9785 Hudson Rd
Woodbury, MN 55125
bmunro@animalhumanesociety.org
(651) 788-4675

Coon Rapids • Golden Valley • St. Paul • Woodbury

763-489-2201
animalhumanesociety.org

**Animal Humane Society
and
City of Hudson**

**Letter of Understanding for Impound Housing Services
2020**

1. Animal Humane Society (AHS) agrees to provide the following services:
 - a. Housing for stray or abandoned animals that are retrieved or legally seized by your municipality's community service officer (CSO) or animal control officer (ACO), or for stray animals that are brought into the shelter by a citizen and verbal permission is given by your agency via phone for intake. Housing includes kennel space, daily cleaning, food and water.
 - b. AHS is unable to house wildlife or farm animals.
 - i. Exceptions can be made for chickens with prior approval of the site manager at AHS.
 - c. Herd management vaccination following our standard vaccination protocols, as well as medically necessary and/or emergency care for sick or injured animals impounded during regular business hours.
 - d. Euthanasia services as deemed necessary by an AHS veterinarian. These services may be provided at the end of the legally required holding period or in the case of a medical situation that requires immediate euthanasia.
 - e. Adoption services as deemed appropriate by AHS veterinary staff. The animals will be evaluated for these services at the end of the legally required holding period.
 - f. Euthanasia services and body disposal as deemed appropriate by AHS veterinary staff. The animals will be evaluated for these services at the end of the legally required holding period.
 - g. Provide animal rabies quarantine or diagnostic service for stray felines or canines that have bitten a person.
 - h. Hold animal for the legally required stray holding period: 5 days in MN, 4 Days in WI if a live release, 7 days in WI if euthanized or until reclaimed by owner within this holding period.
 - i. AHS will follow internal policy and best practice for unclaimed animals. **City of Hudson** may request and view AHS policies at any time.
2. AHS expectations:
 - a. AHS is not responsible for sick or injured animals that are left after hours. Outside treatment must be sought for these animals by the animal control officer or community service officer prior to leaving the animals at the AHS facility when veterinary staff members are not on duty.

- b. AHS has the sole authority to disposition all animals that have not been reclaimed upon the expiration of the legally designated holding period.
- c. AHS will not accept feral cats seized under municipal authority by your municipality's CSO or ACO.
- d. AHS is not responsible for collecting any fees from an owner for a municipality.

3. **City of Hudson** agrees to:

- a. Adhere to the drop off procedure set forth by AHS including animal housing at the shelter and paperwork. Drop off procedures and paperwork training for community service or animal control officers will be provided.
- b. Adhere to state laws and local ordinances that apply to the handling of stray or abandoned animals and the seizure and return of animals to their owners.
- c. Direct citizens where to take stray animals when not receiving permission for impoundment at AHS.
- d. Seek care for injured or sick animals prior to drop off in the event that it is after hours and/or AHS veterinary staff is not on duty.
- e. Pay the designated fees for each animal cared for from your municipality. AHS will charge a standard fee of \$196 per canine or feline and a \$46 fee per "other" domestic animals (rabbits, guinea pigs, birds etc.) not reclaimed by its owner.
 - i. Fees for animals seized by the municipality that require quarantine will be charged the standard fee for every five (5) days the animal is quarantined if the animal is not reclaimed.
 - ii. AHS will charge a \$22 administrative/processing fee to the municipality for each animal reclaimed by its owner in place of the standard fee. In these instances AHS will charge the owner reclaim fees.
 - iii. **City of Hudson** is responsible for fees if the owner does not reclaim by the last day of the hold or quarantine period.
- f. Adhere to AHS policy and best practice for unclaimed animals. **City of Hudson** may request and view AHS policies at any time.
- g. Adhere to building access rules and ensure that the service access door is closed and locked after use in an after-hours drop off.
- h. Ensure that the municipality's CSO/ACO uses his/her discretion in the field as to whether or not to impound an animal. AHS is not responsible for those decisions.
- i. Be available to members of your community to resolve their concerns related to the actions of your ACO/CSO officers and your municipality's procedures, policies and requirements.

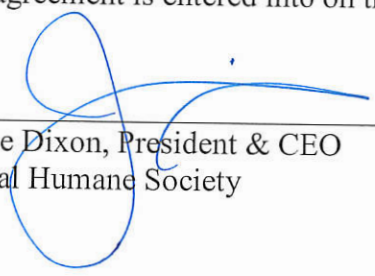
4. Administration

- a. AHS will bill the municipality at the end of each quarter on a fiscal calendar year. Billing will be mailed in the first month following the end of the quarter. Payment is expected within 30 days of receipt of billing.
- b. AHS will assign a contact person who should be contacted in the event of any problems, concerns or to receive feedback regarding the program.

- c. Any billing disputes must be raised within 10 days of receipt of billing.
- d. The AHS agrees to maintain all data received from **City of Hudson** in the same manner as **City of Hudson** as required under the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.
- e. Insurance Requirements.
 - i. Liability. AHS agrees to maintain commercial general liability insurance in a minimum amount of \$1,000,000 per occurrence; \$2,000,000 annual aggregate. The policy shall cover liability arising from premises, operations, products-completed operations, personal injury, advertising injury, and contractually assumed liability. Upon request **City of Hudson** shall be named as an additional insured.
 - ii. Automobile Liability. If AHS operates a motor vehicle in performing the services under this agreement, AHS shall maintain commercial automobile liability insurance, including owned, hired, and non-owned automobiles, with a minimum liability limit of \$1,000,000, combined single limit.
 - iii. Workers' Compensation. AHS agrees to comply with all applicable workers' compensation laws in Minnesota.
 - iv. Certificate of Insurance. The AHS shall deliver to **City of Hudson** a Certificate of Insurance as evidence that the above coverages are in full force and effect.
- f. Indemnification:
 - i. AHS. To the fullest extent permitted by law, AHS agrees to defend and indemnify **City of Hudson**, and its officers, employees, and volunteers, from and against all claims, damages, losses, and expenses, including attorney fees, arising out of or resulting from the performance of work under this agreement; but only to the extent caused in whole or in part by the negligent acts, errors or omissions of AHS, AHS's subcontractor(s), or anyone directly or indirectly employed or hired by AHS, or anyone for whose acts AHS may be liable. AHS agrees this indemnity obligation shall survive the completion or termination of this agreement.
 - ii. **City of Hudson**. To the fullest extent permitted by law, **City of Hudson** agrees to defend and indemnify AHS, and its officers, employees, and volunteers, from and against all claims, damages, losses, and expenses, including attorney fees, arising out of or resulting from the performance of work under this agreement; but only to the extent caused in whole or in part by the negligent acts, errors or omissions of **City of Hudson**, or anyone directly or indirectly employed or hired by **City of Hudson**, or anyone for whose acts **City of Hudson** may be liable. **City of Hudson** agrees this indemnity obligation shall survive the completion or termination of this agreement.

This agreement is based on a one year commitment, which is renewed annually from the date your administrator signs the agreement below. The agreement can be ended at any time by either party with a 30 written day notice.

This agreement is entered into on the _____ day of _____, 201_ by



Janelle Dixon, President & CEO
Animal Humane Society

Signed on behalf of Municipal Authority

Printed Name and Title

Signed on behalf of Municipal Authority

Printed Name and Title



SUBMITTED TO: Finance/Common Council

DATE: January 6, 2020

SUBMITTED BY: Karen Duchow, Deputy Clerk

REGARDING: Application for Secondhand Article Dealer

ISSUE:

Applications for Secondhand Article Dealers are on file at the City Clerk's office and are available for inspection upon request. If approved by Council, the license will be issued contingent upon successful completion of a background check and payment of any outstanding debt owed to the City.

STAFF RECOMMENDATION:

Approve the issuance of a Secondhand Article Dealer for Kudos at 809 Dominion Drive, Suite 170 for the period of January 7, 2020 to December 31, 2020.



Michael Mroz
Public Works & Parks Director
505 Third Street
Hudson, Wisconsin 54016
mmroz@hudsonwi.gov
ph: 715-716-5746
www.hudsonwi.gov

TO: Common Council

FROM: Michael Mroz; Parks & Public Works Director

DATE: December 20, 2019

SUBJECT: Discussion and possible action to install scoreboards at Grandview Park by the Hudson Boosters.

BACKGROUND:

The Hudson Booster board recently authorized up to \$20,000.00 toward the purchase and installation of four (4) scoreboards in the year 2020 for the Grandview Park fields. No boards currently exist at this facility.

STAFF RECOMMENDATION:

Staff recommends reviewing the proposed locations (see attached map) and approving the installation of four scoreboards at the Grandview Park Fields.

FUNDING SOURCE:

Funding for the purchase and installation of the scoreboards will be provided by the Hudson Boosters.

RECOMMENDED ACTION:

MOTION by Deziel, second by Korum to approve the Hudson Boosters to install four scoreboards at Grandview Park. MOTION CARRIED

DAKTRONICS QUOTE # 707115-1-0

Hudson Boosters/Diamond Backers
 David O'Brien
 762 Martin Ave
 Hudson, WI USA 54016
 Phone: (612)747-3535
 Fax:
 Email: dobrien410@gmail.com

18/Sep/2019
 Quote valid for: 90 days
 Terms: Payment With Order
 Subject to Credit Review
 FCA: DESTINATION
 Delivery: Call for Production Time

Reference: Baseball/Softball Scoreboards

Item No.	Model	Description	Qty	Price
1	BA-2718-A-PV-F	PanaView® Baseball/Softball Scoreboard; Scoreboard Color: Blue (57406); Caption Color: White (7725-10); Caption Choice (Pitch Count, At Bat, H/E, or Time): Cabinet Dimensions: 5' 0" H X 10' 0" W X 0' 8" D (Approx. Dimensions) Digit Type: PANAVIEW Digit Color: AMBER Max Power: 150 watts/display Weight: Unpackaged 115 lbs per display; Packaged 172 lbs per display	4	\$16,893.00
	Stripe; 0A-1192-2794	Border Stripe for BA-2718 Scoreboards; Color: Medium Gray (7725-31)	4	
	All Sport® MX-1 Mobile Scoring Kit with Outdoor Enclosure	All Sport® MX-1 Mobile Scoring Kit with Gen VI Radio Transmitter. Includes Outdoor Enclosure	4	
	Radio Receiver	Frequency of 2.4 GHz	4	
	I-Beam Mounting Method (A)	For 2 I-Beams	4	
	FREIGHT	DOES NOT INCLUDE OPTIONAL ITEMS. Shipping to site via LTL (enclosed trailer). Usually unloads at a dock, forklift or pallet jack may be required.	1	

Services

2	G5C5-W	Five Year Warranty - Parts Coverage - G5G5	1	
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Total Price Excluding Applicable Tax:	\$16,893.00
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Please reference listed sales literature: DD1628383 for G5C5-W, DD1734740 for BA-2718-A-PV-F, DD3888368 for All Sport® MX-1 Mobile Scoring Kit with Outdoor Enclosure, SL-04370 for Radio Receiver

Please reference listed shop drawings: DWG-03899921 for All Sport® MX-1 Mobile Scoring Kit with Outdoor Enclosure

Options

Please contact your sales representative for additional information

Outdoor Non-Backlit 1' 6" x 10' 0" Horizontal	Ad Panel, Above or Below Display	4	\$2,482.00
Angle Clamp Mounting Method (A)	For 2 Tubes	4	

Leasing Program

If your purchase exceeds \$25,000, you may qualify for our leasing program allowing you more flexibility to spread out the cost of your Daktronics display over of a period up to five (5) years. Benefits of our leasing program include fixed rate financing, non-appropriation clause, no prepayment penalty, and customizable payment schedules. Plus, at the end of the lease, the equipment is yours to keep with no additional balloon payments.

Sample payment options as follows:

\$50,000 in total equipment cost = \$10,700 per year

\$100,000 in total equipment cost = \$21,199 per year

\$250,000 in total equipment cost = \$52,899 per year

Payments based on 5 year/annual payment in advance structure. **Leasing is subject to credit approval and agreed upon documentation with Daktronics lending partner. Contact your Daktronics representative for additional options and details.

Exclusions:

- | | |
|--|------------------------------------|
| - Electrical Installation | - Physical/Mechanical Installation |
| - Structure | - Foundation |
| - Power | - Hoist |
| - Technical Support/Installation Support | - Engineering Certification |
| - Signal Conduit | - Labor to Pull Signal Cable |
| - Applicable Permits | - Taxes |
| - Electrical Switch Gear or Distribution Equipment | - Front End Equipment |

Unless expressly stated otherwise in this Quote # 707115-1 Rev 0 or the attachments, if Daktronics performs installation of the Equipment, the price quoted does not include the following services pertaining to physical installations: digging of footings (including dirt removal), any materials fabrication, installation of steel cages, rebar, or bolt attachments, or pouring and finishing of concrete footings. Those service may be provided for an additional cost beyond the quoted price. Purchaser shall be fully responsible for any and all additional costs plus overhead in the event anything unexpected of any nature whatsoever is found while digging the footings including but are not limited to rock, water, utility lines, pipes or any other unforeseen circumstance. The Purchaser acknowledges and agrees that it is fully responsible for all site conditions.

Installation Responsibilities:

If applicable please reference Attachment A for Installation Responsibilities.

Ad/ID Copy Approval Process

Customer shall provide digital artwork for advertising and identification panels, conforming to [Daktronics' graphic file standards](#), at the time of order.

Daktronics will create a proof of provided artwork and require approval of that proof three weeks prior to the initial anticipated ship date. Advertising and identification panels not approved in time, will be shipped without copy in Daktronics' standard finish.



Ben Oestreich
PHONE:
FAX:
EMAIL: Ben.Oestreich@daktronics.com



Chance Scott
PHONE: 605-692-0200 Ext: 57149
FAX:
EMAIL: Chance.Scott@daktronics.com

Terms And Conditions:

The Terms and Conditions which apply to this order available on request.

SL-02374 Standard Warranty and Limitation of Seller's Liability (www.daktronics.com/terms_conditions/SL-02374.pdf)

SL-02375 Standard Terms and Conditions of Sale (www.daktronics.com/terms_conditions/SL-02375.pdf)

SL-07862 Software License Agreement (www.daktronics.com/terms_conditions/SL-07862.pdf)

Acceptance:

The parties acknowledge and agree that the agreement (the "Agreement") is comprised of the terms and conditions contained within this quote and any attachments thereto, along with the documents at the website addresses above. Purchaser hereby agrees to purchase the equipment as defined in the Agreement. Purchaser acknowledges having had the opportunity and means to review the Agreement. The Agreement represents the entire agreement of the parties and supersedes any previous understanding or agreement. The Undersigned has actual authority to execute this document and Daktronics is relying on such authority. Purchaser acknowledges and agrees to the above, as evidenced by its attestation below.

Customer Signature

Date

Print Name

Title

DAKTRONICS BA-2718 PRODUCT SPECIFICATIONS

PITCH COUNT AT BAT H/E

Choose one of four vinyl captions
(Optional changeable caption
panels also offered)



This outdoor LED baseball/softball scoreboard displays HOME and GUEST scores to 99, INNING to 9 and indicates BALL to three, STRIKE to two and OUT to two. Scoreboard shows TIME to 99, but can display different information depending on the selected control console (see chart on page 2). Scoreboard shown with optional striping and amber PanaView® digits.

DIMENSIONS	UNCRATED WEIGHT	POWER (120 VAC)*	
5'-0" H x 10'-0" W x 8" D (1.52 m, 3.05 m, 203 mm)	115 lb (52 kg)	Red/Amber Digits	100 Watts, 0.9 Amp
		White Digits	210 Watts, 1.8 Amps

*Scoreboard requires a dedicated circuit. Models with 240 VAC power at half the indicated amperage are also offered (International Use Only).

DIGITS & INDICATORS

- All digits are 18" (457 mm) high. All indicators are 2" (51 mm) in diameter.
- Select red, amber, or white LED digits and indicators.
- Scoreboard features robust weather-sealed digits (see [DD2495646](#)).
- Digits may be dimmed for night viewing.

CAPTIONS

- HOME, GUEST, INNING and TIME captions are 9" (229 mm) high. All other captions are 6" (152 mm) high.
- Standard captions are vinyl, applied to the display face.

DISPLAY COLOR

Choose from 150+ colors (from Martin Senour® paint book) at no additional cost.

CONSTRUCTION

Alcoa aluminum alloy 5052 for excellent corrosion resistance

PRODUCT SAFETY APPROVAL

ETL-listed to UL 48, tested to CSA standards, and CE-labeled

OPERATING TEMPERATURES

- Display: -22° to 122° Fahrenheit (-30° to 50° Celsius)
- Console: 32° to 130° Fahrenheit (0° to 54° Celsius)

WWW.DAKTRONICS.COM E-MAIL: SALES@DAKTRONICS.COM

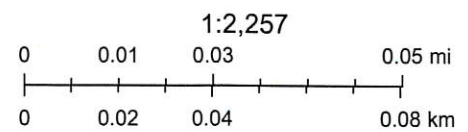
201 Daktronics Drive, PO Box 5128, Brookings, SD 57006
Phone: 1-800-325-8766 or 605-692-0200 Fax: 605-697-4746
DD1734740 010818 Page 1 of 9



City of Hudson, WI



12/5/2019, 2:28:42 PM



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



505 Third Street
Hudson, Wisconsin 54016
ph: (715)-386-4765 fx: (715)386-3385
www.ci.hudson.wi.us

TO: Common Council

FROM: Michael Mroz; Director of Public Works per Randy Morrisette

DATE: December 20, 2019

SUBJECT: Discussion and possible action on approval of the request of the Hudson Rotary to hold the River Dunk event at Lakefront Park on February 15, 2020

BACKGROUND:

The Hudson Rotary is requesting permission to use Lakefront Park Bath House parking lot and beach area to host their annual River Dunk. The event is scheduled for Saturday, February 15, 2020. (Information attached)

ACTION REQUESTED:

To approve the Hudson Rotary's request to use Lakefront Park Bath house parking lot and beach area to host the 3rd annual River dunk.



CITY OF HUDSON PARK EVENT



(File with Parks Department at least 30 working days before event or when reservation is made)

1. **Authorized Representative** responsible for the conduct of the event and who will be on-site and available to the City for communications and necessary contacts.

Name Hudson Rotary Club: Ross Eib, Board Member

Address PO Box 393

Telephone (daytime) 651-xxx-0530 (evening) _____

2. **Location of event**

Park Name Lakefront Beach

Address 505 First Street, Hudson WI 54016

3. **Description of the event**

Hudson Rotary will host not for profit organizations and volunteers in a river dunk.
(polar plunge) in order to raise dollars for the community.

4. **Date and hours** (include setup and takedown operations)

Saturday Feb. 15, 2020 : 8am - 3pm

5. **Estimated number of people attending** 100-150

6. **Number of tickets to be sold** 0 - free

7. **Plans to limit the maximum number of people permitted to assemble:**

add barricades to create an entire path down to dunk hole

8. **Plans for fencing, the location/gates**

barricades use: secure the water hole from participants and spectators as well as
secure the changing tents in the parking lot.

9. **Plans for supplying potable water** (include vendor contracts, source, amount available, and location of outlets)

water not needed, only need one electrical outlet for DJ/Music Emcee

10. **Plans for toilet and lavatory facilities** (include vendor contracts, source, number and locations, type, and means of waste disposal)

Lakefront beach portable toilet is sufficient

11. **Plans for holding, collection and disposal of refuse** (include vendor contracts by hauler licensed in the State of Wisconsin)

n/a

12. **Plans for illumination** (include the source, amount of power and location of lamps, if any)

n/a

13. **Plans for parking vehicles** (include the size and location of lots, points of highway access, interior roads, routes, and any shuttle services)

Parking between Lakefront Beach House lot and Pier 500 is sufficient

14. **Plans for telephone service** (include the source, number and location of telephones, including cell phones, available for public use)

Cell phones

15. **Plans for security** (include the vendor contracts, number of guards, their deployments, names, addresses, credentials, and hours available; include another sheet if necessary)

Hudson PD, EMS, Hudson FD and St. Croix Dive Team

16. **Plans for fire protection** (include the number, type and location of protective devices, alarms and extinguishers, and the number of emergency fire personnel available to operate the equipment)

will consult Hudson FD - but their team was present for the event as a security/safety backup for Hudson PD and EMS

17. Plans for emergency medical service

EMS onsite during live event, St. Croix Dive Team in river assisting dunkers if needed.

18. Plans for sound control/amplification (include the number, location and power of amplifiers and speakers, if any)

DJ/Music - utilized power from beach house and placed large speakers up on path clearly away from beach and water

19. Plans for food and beverages (include the names and addresses of all concessionaires and copies of their license, permit, or registration)

no concessions

20. Plans for amusement/entertainment (describe the specific vendors or providers allowed to operate on the grounds, and their names, addresses and license/permit numbers, if any)

n/a

INSURANCE Each applicant for a special event permit shall furnish to the City, no later than ten (10) days before the special event, a certificate of insurance and any necessary Endorsements written by a company licensed in the State of Wisconsin, approved by the City Attorney and covering any and all liability, obligations, or claims which may result from the operations by the applicant's employees, agents, contractors or subcontractors, and including workers compensation coverage in accordance with CH. 101, Wis. Stat. The certificate shall provide that the insurance company will furnish the City with a ten-day prior written notice of cancellation, nonrenewal, or material change. The insurance shall be written in comprehensive form and shall protect the applicant and the City against all claims arising from injuries to members of the public or damage to property of others arising out of any act or omission of the applicant, its employees, agents, contractors, and subcontractors. The insurance policy shall name the City of Hudson, its officers, agents, and employees as additional insureds under the policy on a primary and noncontributory basis. The applicant shall be required to provide bodily injury and property damage coverage of at least \$1,000,000 plus an umbrella of \$3,000,000. The Council may increase the minimum requirement for bodily injury and property damage coverage up to \$3,000,000, considering risk factors involved in the proposed special event. Such risk factors may include, but shall not be limited to, events involving large numbers of people, use of live animals, competitive physical events, fireworks, amusement rides, inflatables, and other similar type risk factors, or as further described in a policy adopted by the Council relating to insurance requirements.

INDEMNITY I/we agree to indemnify and hold the City of Hudson, its agents, officers, servants and employees harmless from and against any and all liabilities, damages, claims and expenses, including reasonable attorney fees, for injury or death of any person or loss or damage to the property of any person, firm, organization or corporation, arising in any way as a consequence of the granting of a permit for a special event.

The undersigned applicant acknowledges receipt of a copy of the City's Large Assembly Ordinance and affirms and agrees that all aspects of the special event described in this application shall comply with all applicable federal, state, county, and city laws and ordinances.

I affirm that the statements contained herein are true and correct to my/our best knowledge. I agree to provide the above insurance and insurance certificates and endorsements evidencing such insurance.

Signature

Ross Eib

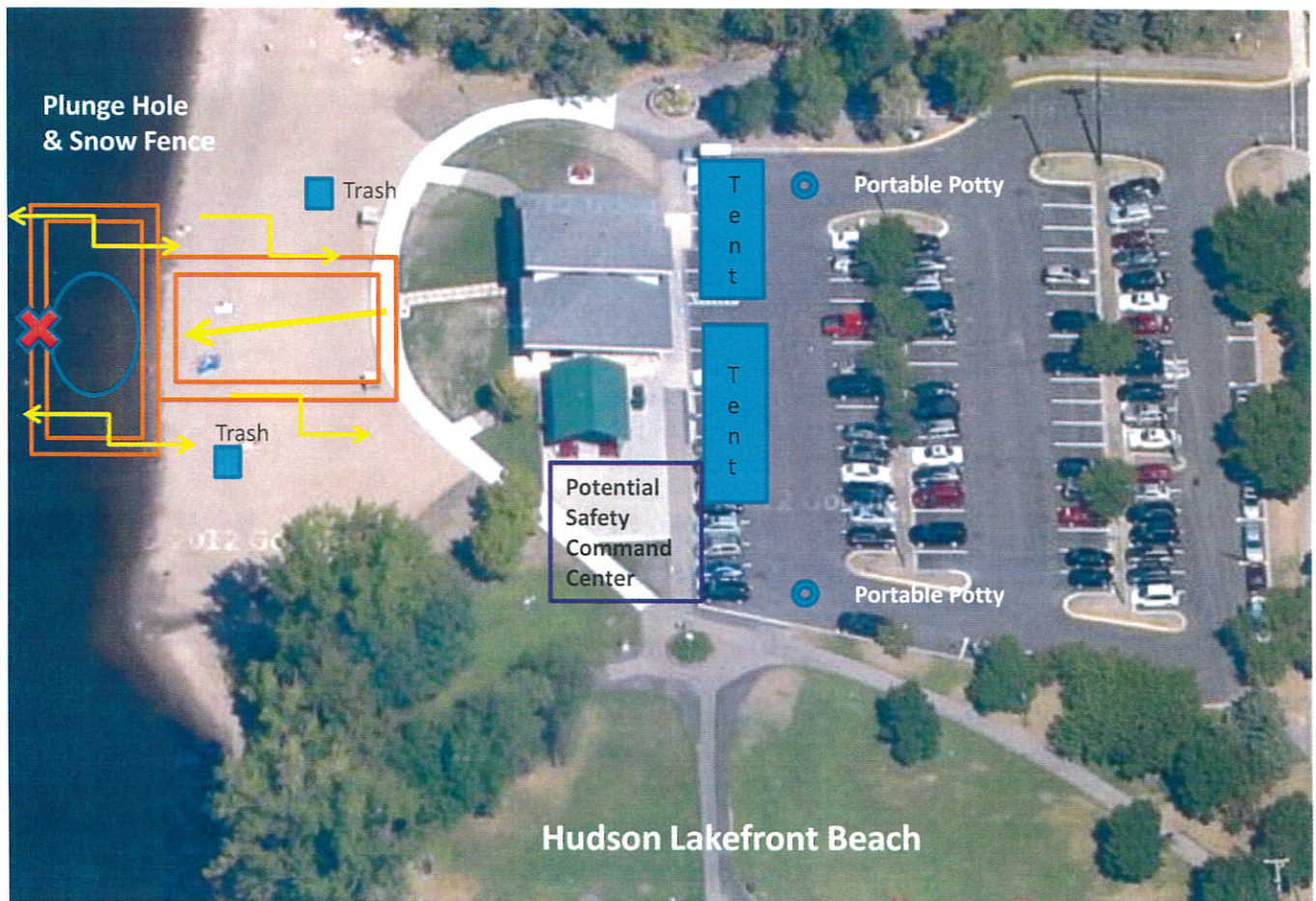
Print Name

12-20-2019

Date



Hudson Rotary Winter Plunge Event



CITY OF HUDSON

EVENT FORM

The **Event** form needs to be completed and returned to the Public Works Department for approval and to determine the costs for services for Special Events, Block Parties, Barricade Requests, Parking Lot use, etc.

Note: Any items placed in the street for the purpose of the special event, or other function, need to be easily removed for access of emergency vehicles.

EVENT NAME: Rotary River Dunk

BRIEF DESCRIPTION OF EVENT: _____

CONTACT NAME: Ross

PHONE NUMBER: 651-402-0530 EMAIL: rmeib63@gmail.com

EVENT LOCATION: Lakefront Park

EVENT DATE(S) & TIME(S): Saturday, February 15, 2020

- ☐ ITEMS PICKED UP & RETURNED BY APPLICANT (NO FEE*)
- ☒ ITEMS DELIVERED & PICKED UP BY PUBLIC WORKS DEPARTMENT** (\$25 FEE) \$ 25
- ☒ BARRICADES - # 20 (1-4 - \$25.00) (5+ - \$5 each) \$ 105
- ☐ TRASH CANS - # _____ Provided for Lakefront Park only!
- ☐ CONES - # _____ (1-10 - \$25.00) (11+ - \$2 each) \$ _____
- ☒ PARKING LOT CLOSURE (\$25) \$ 25
- ☒ TENT SET UP IN CLOSED PARKING LOT (\$100 DEPOSIT) \$ 100
- ☐ OTHER - please specify item and # needed, additional costs will be determined by the Public Works Department and added to the total cost for services: _____ \$ _____

****If items are being delivered press: CALCULATE**

TOTAL DUE - \$255

OFFICE USE ONLY

Amount Paid _____ Date Paid _____ Receipt # _____

Authorized Signature: _____ Date: _____

Comments/Concerns: _____

*Applicant will be charged an applicable daily fee for each item not returned by following business day or replacement cost for each item not returned within a week of event date.

Approved 1/26/15

PRINT CLEAR



SUBMITTED TO: Honorable Mayor and City Council

DATE: January 6, 2020

SUBMITTED BY: Aaron S. Reeves, City Administrator ^{AR}

REGARDING: City Clerk Hire

BACKGROUND:

The Finance Committee interviewed three candidates for the City Clerk position and unanimously recommend the hiring of Becky Eggen, Deputy Clerk for the Village of Baldwin. Ms. Eggen will be paid at the starting wage for the position of \$75,845/year.

STAFF RECOMMENDATION:

A motion to approve the hiring of Becky Eggen as City Clerk at the starting wage in our pay system for this position of \$75,845/year.